

DEAR PARENT

Your help in this research is very much appreciated. Would you kindly assist me by completing these few details about your child before completing your questions? All information on this form will be treated completely confidentially.

Many Thanks

Checka MacLaurin

Your child's age _____ The class your child is in _____

How long has your child been in this class? _____

What kind of support has your child had

♦ before coming to this class? _____

♦ since being enrolled in this class? _____

1. What do you think the integration program is doing for your child?

2. Please tick in the boxes below who has been involved with your child's education so far.

	Your child's enrolment	What your child is taught	When your child will progress	Meeting you to talk about your child
Principal				
School Counsellor				
Support Teacher				
Other Teachers				
Other (Who?)				

3. Which of these duties do you think the principal does to support the integration program at your school and which duties do you think the principal *should* do?(Some duties will have a tick in both columns)

Duty	Is done now by the principal	Should be done by the principal
Teaching students in support classes		
Helping support teachers with their planning		
Preparing integration timetables		
Helping regular class teachers who teach students in special classes		
Helping with student assessment and reporting		
Managing the behaviour and discipline of students in support classes		
Arranging transport for children in support classes		
Arranging staff and parent training about special education programs		
Talking to parents about thier children's progress and needs		
Arranging and attending meetings with outside agencies about students		
Arranging special equipment or resources for support classes		
Writing submissions and arranging sponsorships for support class projects		
Working with Dept of School Ed. staff on policies and planning to support integration programs		
Negotiating with regular class teachers about having support class students		
Speaking to parent meetings to promote integration		
Counselling parents		
Counselling support staff or other teachers		
Managing the health and safety of support staff and students		
Giving prescribed medication		
Arranging and attending Reviews		

9. Please cross (X) the three (3) most important personal qualities you feel a principal should have in a school offering an integration program for students with special needs.

- ☐ kindness and consideration for staff and students
- ☐ empathy and compassion
- ☐ commitment to equal access
- ☐ high expectations for all students
- ☐ frankness and openness
- ☐ a clear vision for the school
- ☐ honesty
- ☐ fairness
- ☐ respect for staff

10. Please cross the 5 skills you think are essential for the principal of a school offering an integration program to have.

- ☐ financial management
- ☐ outstanding interpersonal skills
- ☐ outstanding teaching skills
- ☐ excellent written communication
- ☐ organisational skills
- ☐ conflict resolution
- ☐ counselling
- ☐ allocating resources fairly
- ☐ behaviour management

11. Please cross the 3 areas of knowledge you would expect the principal of a school offering an integration program to have.

- ☐ special education qualifications
- ☐ special education teaching experience
- ☐ high credibility among staff and parents
- ☐ knowledge about disability and its effect on learning
- ☐ knowledge about help agencies and their services
- ☐ knowledge of first aid and occupational health and safety
- ☐ knowledge of legal matters about disability

12. Are there any other skills or qualities you feel are necessary when a principal is responsible for an integration program in a regular school?

• Is there anything else you would like to add about the principal's role in integration at your school?

Many Thanks for your response.

SUPERINTENDENT SURVEY

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1. Please tick which of these roles you believe:

- principals in your district currently undertake in relation to integration; and
- principals in schools offering integration programs should undertake.

(Both boxes may be ticked)

ROLE	PRINCIPAL DOES	PRINCIPAL SHOULD DO
Assist with teaching programs and program evaluation		
Assist with student assessment and reporting		
Assist with special education curriculum development in		
Counsel students		
Counsel parents		
Counsel special education and mainstream staff		
Teach student in support classes		
Deal with student discipline, reward, expulsion		
Interview parents about student progress and issues		
Liaise with outside service and welfare agencies		
Arrange and attend Student Review Committee meetings		
Arrange student transport, sort out transport problems		
Liaise with "sponsors" or community mentors for specialist help		
Liaise with State Office regarding policy, staffing, planning		
Prepare submissions for special education funding		
Arrange training and development for support staff in their areas of interest in special education		
Arrange whole staff inservice on matters related to special education practice, curriculum or other issues		
Schedule support staff input into whole school staff and parent training initiatives (eg School Development Days)		
Speak to whole school parent meetings about special education matters		
Manage OH&S matters related to special education (eg HepB boosters, safe lifting workshops, etc)		
Manage medication- administration and security		
Arrange casual staff for support classes or integration classes		
Organise resource sharing for support classes (eg library)		
Procure or arrange special equipment or resources for students		

3. Please cross (X) the three (3) most important personal qualities you feel a principal should have in a school offering an integration program for students with special needs.

- ☐ kindness and consideration for staff and students
- ☐ empathy and compassion
- ☐ commitment to equal access
- ☐ high expectations for all students
- ☐ frankness and openness
- ☐ a clear vision for the school
- ☐ honesty
- ☐ fairness
- ☐ respect for staff

Other? _____

4. Please cross the 5 skills you think are essential for the principal of a school offering an integration program to have.

- ☐ financial management
- ☐ outstanding interpersonal skills
- ☐ outstanding teaching skills
- ☐ excellent written communication
- ☐ organisational skills
- ☐ conflict resolution
- ☐ counselling
- ☐ allocating resources fairly
- ☐ behaviour management

Other? _____

5. Please cross the 3 areas of knowledge you would expect the principal of a school offering an integration program to have.

- ☐ special education qualifications
- ☐ special education teaching experience
- ☐ high credibility among staff and parents
- ☐ knowledge about disability and its effect on learning
- ☐ knowledge about help agencies and their services
- ☐ knowledge of first aid and occupational health and safety
- ☐ knowledge of legal matters about disability

Other? _____