

BIBLIOGRAPHY

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APPENDICES

APPENDIX 1
INTERVIEW PROTOCOL

6. What, would you say, are the characteristics of an effective cross-institutional course team?

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7. Were the financial and other resources adequate?

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8. In your opinion, what are the benefits of this kind of co-operation?

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9. What are the factors that are likely to enhance/hinder this kind of co-operation?

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APPENDIX 2
QUESTIONNAIRE

QUESTIONNAIRE

CROSS-INSTITUTIONAL CO-OPERATION IN COURSE DEVELOPMENT –
factors influencing the success or failure of such an enterprise

The following are questions that I feel are relevant to the above topic. Other issues/points are likely to come to mind as you consider these so, please feel free to add any which you think are pertinent.

Name

Name of Project

Objectives of Project

Institutions Involved

Potential Clients

1. What was the size and composition of the course team ?

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2. Why that particular size?

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3. What was your involvement in the team?

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4. What prompted you to engage in this kind of venture?

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5. Did you come together at one location to work on the project for part of the time, the duration of the project, or not at all?

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6. What were the responsibilities of each institution in the project i.e. how was the work divided between/among participating institutions?

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7. How did the project team members communicate with each other?

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How often?

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8. What problems did you have with communication between team members?

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9. Do you think it would have been easier to operate from a common geographical site?

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10. On what criteria were team members selected?

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11. Was a leader appointed or elected for the project?

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12. If the former, who appointed the leader?

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13. If you know, what were the criteria for the appointment?

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14. What influence did the leader have on the operation of the project team?

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15. If the leader had been primarily an academic or primarily an administrator, would it have made any difference to the team's operation?

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16. How flexible were the time schedules for developing the course?

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17. Was this a problem or an advantage?

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18. Was the team able to meet the deadlines?

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19. How did the development of this course affect your normal duties i.e. was it an added load or did you receive a time allowance for it?

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20. If it was an added load, how did you cope?

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21. What do you think the involved institutions should do to motivate people to participate in cross-institutional projects?

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22. From your experience with this project, how was the quality of instructional materials affected?

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23. How was the professionalism of individual team members affected?

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24. From this experience, what effect does this type of cross-institutional course development have on diversity of courses available to students?

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accessibility of distance education?

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25. Did this operation impinge on your academic freedom in any way?

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26. Some forms of institutional co-operation are seen as interfering with institutional autonomy. Was this the case with the project in which you were involved?

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27. Who owns the rights (intellectual property) for materials developed in this particular institutional co-operation project?

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28. Are you happy with this arrangement?

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29. To what extent were your expectations about this project satisfied or disappointed?

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30. In what ways could these sorts of cross institutional co-operation (course development) be best improved?

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31. What were the principal factors which contributed to the success (or failure) of this particular project?

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32. How well do people co-operate across institutions?

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33. What are the factors that are most likely to hinder co-operation?

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34. What can be done to negate possible conflicts if the team comprises people from different cultural backgrounds?

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35. To what extent was the project team constrained by lack of financial or other resources?

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36. Who provided the finances to allow you to work together as a team?

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37. Were the financial arrangements adequate?

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38. How successful, in your opinion, was the project?

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39. How did the project team's completed course programme and procedures actually work out in practice?

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40. If you are willing, I would be most grateful for any other comments that would give me an insight into the best ways of approach to cross-institutional course development projects and certainly those aspects which are most likely to work against the effectiveness of any such project.

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I am very grateful for your co-operation and willingness to help me in my research.

**APPENDIX 3 -
DETAILS OF PARTICIPANTS
(SEPARATE FROM DOCUMENT)**

In order to maintain the anonymity and confidentiality of informants/respondents, they have been coded so that in the text they are referred to only by the codes. The explanation of the codes i.e the true identity of informants is provided separately, in a sealed envelope, for the examiners' information.

APPENDIX 4
DETAILS OF PROJECTS

DETAILS OF PROJECTS

Joint Authorship Projects

Project	Institutions Involved	Code
Master of Distance Education	Deakin University and the University of South Australia	DS
Master of Curriculum – Case Study Methods	Deakin University and the University of Queensland	DQ
Aboriginal Studies	Curtin and Murdoch Universities	CM
Educational Management	Northern Territory University and Middlesex University (UK)	NM
Asian Languages	Northern Territory and Indonesian Universities	NI

OLA Projects (only those investigated)

Project	Institutions Involved	Code
Cultural Studies	Monash and Charles Sturt Universities	MC
Music and Popular Culture	Monash and Macquarie Universities	MM
Modern Standard Chinese	Griffith and Macquarie Universities	GM
Religious Studies	Deakin University and the University of South Australia	DSR
Women's Studies	Griffith and Deakin universities	GDW

Principal/Specialist Provider Projects

Project	Institutions Involved	Code
Bachelor of Education	Australian Catholic University and the University of Central Queensland	ACU/ UCQ
Religious Education	Australian Catholic University and the University of Southern Queensland	ACU/ USQ