

The Role of Emotional Self-Efficacy and Emotional Intelligence in Workplace  
Incivility and Workplace Satisfaction

**The Role of Emotional Self-Efficacy and Emotional Intelligence in  
Workplace Incivility and Workplace Satisfaction**

**Beverley Anne Kirk**

**Bachelor of Social Science**

**University of Newcastle, NSW, Australia**

**Bachelor of Social Science (Psychology Honours)**

**Bond University, Gold Coast, Queensland, Australia**

**A thesis submitted for the degree of Doctor of Philosophy of the**

**University of New England, Armidale NSW, Australia**

**August, 2006**

## TABLE OF CONTENTS

Acknowledgements	xiv
Abstract	1
<b>OVERVIEW</b>	<b>3</b>
<b>CHAPTER 1</b>	
<b>1 EMOTION</b>	<b>4</b>
1.1 Theoretical Perspectives	4
1.1.1 Physiological responses	4
1.1.2 Evaluation of stimulus	5
1.1.3 Emotional meaning	5
1.2 Emotion and Cognition	6
<b>CHAPTER 2</b>	
<b>2 EMOTIONS IN THE WORKPLACE</b>	<b>8</b>
2.1 Overview	8
2.2 Enactment of Emotion	8
2.2.1 Emotion display	9
2.2.2 Emotional dissonance	10
2.2.3 Emotional labour	10
2.2.4 The advantages of emotional awareness	11
2.3 Cognitive and Affective Processes	11
2.3.1 Emotions and workplace situations	12
2.4 Positive and negative affect	13
2.4.1 Specificity of positive affect	14

2.4.2	Specificity of negative affect	15
2.4.3.	Cynicism	16
2.4.4.	Antisocial behaviour	16
2.4.5	Blaming others	17
2.4.6	Stress	18
<b>CHAPTER 3</b>		
<b>3</b>	<b>EMOTIONAL INTELLIGENCE</b>	<b>20</b>
3.1	Overview	20
3.2	Four Branch Model of Emotional Intelligence	21
3.3	Perceiving emotion in the self and others	21
3.3.1	Non-verbal cues	21
3.3.2	Difficulties in perceiving emotion	22
3.4	Using emotion to facilitate thought	23
3.5	Understanding emotions in the self and others	23
3.5.1	Empathy	24
3.5.2	Non-verbal communication	24
3.6	Regulation of emotion in the self and others	25
3.6.1	Suppressing emotion	26
3.6.2	Reappraising emotion	26
3.6.3	Belief system	27
3.7	Ability versus Mixed Model Conceptualisations of Emotional Intelligence	27
3.7.1	Emotion and cognition	28
3.7.2	Ability and trait models	28

<b>3.8</b>	<b>Assessment of Emotional Intelligence as Ability and Mixed Model Trait</b>	<b>29</b>
<b>3.8.1</b>	<b>Emotional intelligence assessed as ability</b>	<b>29</b>
<b>3.8.2</b>	<b>Emotional intelligence assessed as a mixed model trait</b>	<b>30</b>
<b>3.9</b>	<b>Utility of Different Measurement Approaches</b>	<b>31</b>
<b>3.10</b>	<b>Emotional Intelligence and Other Constructs</b>	<b>33</b>
<b>CHAPTER 4</b>		
<b>4</b>	<b>EMOTIONAL INTELLIGENCE IN THE WORKPLACE</b>	<b>37</b>
<b>4.1</b>	<b>Overview</b>	<b>37</b>
<b>4.2</b>	<b>Emotional Intelligence and Work Performance</b>	<b>38</b>
<b>4.2.1</b>	<b>Sales performance</b>	<b>38</b>
<b>4.3</b>	<b>Emotional Intelligence and Leadership</b>	<b>39</b>
<b>4.4</b>	<b>Emotional Intelligence and Problem Solving</b>	<b>40</b>
<b>4.5</b>	<b>Emotional Intelligence and Group Effectiveness</b>	<b>40</b>
<b>4.6</b>	<b>Emotional Intelligence and Recruitment</b>	<b>41</b>
<b>4.6.1</b>	<b>Emotional intelligence and career success</b>	<b>42</b>
<b>CHAPTER 5</b>		
<b>5</b>	<b>SELF-EFFICACY</b>	<b>43</b>
<b>5.1</b>	<b>Overview</b>	<b>43</b>
<b>5.2</b>	<b>Social Cognitive Theory</b>	<b>43</b>
<b>5.2.1.</b>	<b>Knowledge skills and self-efficacy</b>	<b>44</b>
<b>5.3</b>	<b>Four Sources of Self-Efficacy</b>	<b>45</b>
<b>5.3.1.</b>	<b>Enactive mastery</b>	<b>45</b>
<b>5.3.2.</b>	<b>Vicarious experience</b>	<b>46</b>

5.3.3.	Verbal encouragement	47
5.3.4.	Physiological and affective arousal	48
5.4	Further Predictive Value of Self-Efficacy	48
5.4.1	Self-efficacy and academia	49
5.4.2.	Self-efficacy and self-esteem	50
5.4.3	Self-efficacy and counselling skills	50
5.5	Self-efficacy and Emotional Coping	48
5.5.1	Self-efficacy and self-regulation	50
5.6	Self-Efficacy and Workplace Functioning	53
5.6.1	Collective efficacy	53
5.6.2	Four sources of collective efficacy	54
5.7	Judgements when Organizing and Executing a Given Course of Action	55
5.7.1	Self-efficacy and over-estimation of abilities	55
5.7.2	Self-efficacy and under-confidence	55
5.8	Self-Efficacy and Pro-Social Behaviour	56
5.8.1	Moral self-sanctions	56
5.9	Measuring Self-Efficacy	57
5.10	Self-Efficacy for Emotional Intelligence	58
<b>CHAPTER 6</b>		
6	<b>JOB SATISFACTION</b>	59
6.1	Overview	59
6.2	Interpersonal Perspectives of Job Satisfaction	60
6.2.1	Organizational citizenship behaviour	60

6.2.2	Organizational retaliatory behaviour	61
6.3	Affect and Job Satisfaction	62
6.4	Workplace Outcomes	62
6.5	Job Satisfaction and Emotional Intelligence	63
<b>CHAPTER 7</b>		
7	<b>WORKPLACE INCIVILITY</b>	65
7.1	Overview	65
7.1.1	Safe-working environment	65
7.2	The Nature of Workplace Incivility	66
7.3	The Target of Incivility	67
7.3.1	Gender	68
7.3.2	Psychological outcomes	68
7.3.3	Characteristics	68
7.3.4	Social comparison theory	68
7.3.5	Emotional suppression	69
7.4	The Perpetrator of Workplace Incivility	70
7.4.1	Impulsivity	70
7.4.2	Rejecting the rights of others	71
7.4.3	Subtle intimidation	71
7.4.4	Co-workers	72
7.5	Social Exchange Theory	72
7.5.1	Externalizing blame	73
7.6	Social Learning Theory	74
7.6.1	Vicarious reinforcement	75

7.7	Social inter-actionist perspective	75
7.7.1	Incivility spiral	76
7.8	Possible Connections between Emotional Intelligence and Workplace incivility	76
7.8.1	Empathy	77

## **CHAPTER 8**

<b>8</b>	<b>DEVELOPMENT OF EMOTIONAL SELF-EFFICACY QUESTIONNAIRE</b>	<b>78</b>
8.1	Rationale	78
8.2	Measurement	79
8.3	Emotional Self-Efficacy Questionnaire: Scale Development	80
	Method	80
8.3.1	Development Sample	80
8.3.2	Procedure	80
8.4	Scale Validation	84
8.4.1	Participants	84
8.4.2	Measures	85
8.5	Results	88
8.6	Exploratory Principal Components Analysis of the ESEQ	89
8.6.1	One component solution	89
8.7	ESEQ Validation	89
8.8	Preliminary Discussion	91

## **CHAPTER 9**

<b>9</b>	<b>TESTING A MODEL OF THE RELATIONSHIP BETWEEN</b>	
----------	--	--

<b>EMOTIONAL INTELLIGENCE AND WORKPLACE</b>		
<b>FUNCTIONING</b>		<b>94</b>
<b>9.1</b>	<b>Rationale</b>	<b>94</b>
<b>9.1.1</b>	<b>Emotional self-efficacy and trait emotional intelligence</b>	<b>94</b>
<b>9.1.2</b>	<b>Emotional Intelligence, affect and the workplace</b>	<b>94</b>
<b>9.1.3</b>	<b>Negative emotions and incivility in the workplace</b>	<b>95</b>
<b>9.1.4</b>	<b>Emotional intelligence, emotions, incivility and job satisfaction</b>	<b>96</b>
<b>9.2</b>	<b>Emotional Intelligence, Affect, Workplace Incivility and Job Satisfaction: A Mediational Model</b>	<b>97</b>
<b>9.3</b>	<b>Method</b>	<b>98</b>
<b>9.3.1</b>	<b>Participants</b>	<b>98</b>
<b>9.3.2</b>	<b>Measures</b>	<b>98</b>
<b>9.4</b>	<b>Results</b>	<b>100</b>
<b>9.5</b>	<b>Preliminary Discussion</b>	<b>106</b>
<b>CHAPTER 10</b>		
<b>10</b>	<b>INCREASING EMOTIONAL SELF-EFFICACY</b>	<b>107</b>
<b>10.1</b>	<b>Rationale</b>	<b>107</b>
<b>10.1.1</b>	<b>Enactive mastery</b>	<b>107</b>
<b>10.1.2</b>	<b>Vicarious experience</b>	<b>108</b>
<b>10.1.3</b>	<b>Verbal encouragement</b>	<b>108</b>
<b>10.1.4</b>	<b>Physiological and affective arousal</b>	<b>108</b>
<b>10.2</b>	<b>Writing Paradigm</b>	<b>108</b>
<b>10.2.1</b>	<b>Theoretical considerations</b>	<b>109</b>
<b>10.3</b>	<b>Research Findings</b>	<b>110</b>



10.3.1	Analysis of language	111
10.3.2	Disclosure cognitive regulation and negative emotions	112
10.3.3	Stress and writing paradigm	112
10.3.4	Writing paradigm self-efficacy	112
10.4	Aims of the Present Study	113
10.5	Writing Intervention	114
10.6	Method	114
10.6.1	Participants	114
10.6.2	Procedure and measures	115
10.7	Results	117
10.7.1	Manipulation checks	117
10.7.2	Effects of writing intervention	120
10.8	Preliminary Discussion	123
<b>CHAPTER 11</b>		
11	<b>DISCUSSION</b>	126
11.1	Development of Emotional Self-Efficacy Questionnaire (ESEQ)	126
11.2	Modification of a Measure of Workplace Incivility	128
11.3	Examining the Paths between Emotional Self-Efficacy, Emotional Intelligence, Negative and Positive Affect, and Workplace Outcomes	128
11.3.1	Incivility in the workplace	129
11.3.2	Job satisfaction	130
11.3.3	Positive affect	130
11.4	An Intervention Designed to Influence Emotional Functioning and	

Impact Workplace Outcomes	130
11.4.1 Emotional self-efficacy and higher trait emotional intelligence	131
11.4.2 Self-efficacy, positive affect and lower workplace incivility perpetration	132
11.4.3 Negative affect	132
11.4.4 Job satisfaction	133
11.5 Future Research	133
11.6 Conclusions	133
<b>REFERENCES</b>	<b>136</b>
<b>APPENDIXES</b>	<b>169</b>
Appendix A The instructions and items subjected to an expert review	170
Appendix B Participant Information Sheet, Consent and Feedback request	175
Appendix C Questionnaire Booklet of Measures	180
Appendix D Multi-Health Systems Inc: MSCEIT purchaser qualification form Completion of a request for student research discount Contractual Agreement for Non-Commercial Use of JDI (Abridged)	193
Appendix E Log on instructions and code: MHS web page for MSCEIT UNE web page for Questionnaire Booklet	197
Appendix F Feedback on Emotional Intelligence Performance Scored raw data supplied by the publishers MHS	199

Appendix G	Participation information sheet	<b>202</b>
	Consent form	
Appendix H	Pre-Test Questionnaire Booklet	<b>206</b>
Appendix I	Set of instructions journal writing:	<b>217</b>
	Treatment conditions	
	Control conditions	
	Queries about journal writing	
Appendix J	Post-Test Questionnaire Booklet	<b>226</b>

## **LIST OF TABLES AND FIGURES**

### **TABLES**

Table 8.1	Items Retained for the ESEQ Following the Expert Review	<b>82</b>
Table 8.2	ESEQ Item Loadings: Single Component Solution	<b>90</b>
Table 8.3	Correlations between ESEQ and Validation Measures (N = 207)	<b>91</b>
Table 9.1	Means, Standard Deviations, and Correlations for Variables in Path Analysis	<b>102</b>
Table 9.2	Summary of Fit Indices for Initial and Revised Path Models	<b>103</b>
Table 9.3	Standardized Direct, Indirect, and Total Effects for Revised Path Model	<b>105</b>
Table 10.1	Number of Participants Who Complied with Instructions to for Three Days	<b>119</b>
Table 10.2	Number of Days during Which Participants Wrote for Less than 20 Minutes Per Day	<b>119</b>
Table 10.3	Experimental and Control Group Means and Standard	

	Deviations for Manipulation Check Variables	119
Table 10.4	Summary of ANCOVAs Investigating the Effects of the Writing Intervention on Post-Test Emotion and Workplace Variables after Controlling for Pre-Test Scores	123
Table 10.5	Adjusted Means and Standard Errors for Control and Experimental Groups on the Post-Test Measures	123

## FIGURES

Figure 3.1	The role of emotional intelligence in everyday life (from Ciarochi, Chan, Caputi, & Roberts, 2001)	34
Figure 7.1	Incivility Spiral. Conceptual Framework for the Spiralling Effect of Incivility in the Workplace (Andersson & Pearson, 1999).	76
Figure 9.1	Proposed path model linking emotional intelligence, affect, and workplace outcomes	98
Figure 9.2	Revised path model describing the relationships between self-efficacy, emotional intelligence, affect, workplace incivility, and job satisfaction	104

### Acknowledgements

First of all I would like to extend my total appreciation to my supervisors, Drs. Nicola Schutte and Don Hine for their support and encouragement throughout the writing of the thesis. This gave me the confidence to push myself to where I had not been before. It was particularly pertinent in times of unexpected family and personal health issues. I would also like to thank the Head and Acting Head of the Psychology Department and Research Services for granting me the time to attend to these unexpected events. The special moments I have spent with doctoral colleagues and staff members added to a social climate that I find so necessary for a relaxed and integrative learning. The management, staff and residents of both Mary White College and Smith House welcomed me into their midst and helped to create a caring environment that was also conducive to long term study. My many friends who gave their unconditional encouragement will be remembered always. Last but not least my admiration goes to my family whose laughter and love, given so wholeheartedly, enhanced my 'extended' student days.

# The Role of Emotional Self-Efficacy and Emotional Intelligence in Workplace Incivility and Workplace Satisfaction

## Abstract

Research on emotional intelligence has shown that adaptive emotional functioning is related to a variety of positive outcomes both inside and outside of the workplace. Prior research also indicates that individuals who have greater self-efficacy for a realm of behaviours have better functioning in this realm. The studies described in this thesis focused on: 1) the development and validation of a measure of emotional self-efficacy, 2) examining the paths between emotional self-efficacy, emotional intelligence, negative and positive affect, and the three workplace outcomes (workplace incivility perpetration, workplace incivility victimization and job satisfaction), and 3) decreasing workplace incivility and increasing job satisfaction through an intervention designed to increase emotional self-efficacy.

Extending prior research in the areas of emotional intelligence and self-efficacy, a measure of emotional self-efficacy was developed and validated. Participants from several regions of Australia completed an emotional self-efficacy scale as well as measures of constructs expected to be related to emotional self-efficacy. Emotional self-efficacy, as assessed by the ESEQ, was best conceptualised as a uni-dimensional construct. A factor analysis showed that all 32 items grouped into a one-component solution, covering all four facets of Mayer and Salovey's (1997; Mayer, Salovey, & Caruso, 1999) four-factor ability model. The internal consistency for the total scale was .96.

Path analysis using AMOS 6.0 (Arbuckle, 2005) showed that emotional self-efficacy significantly predicted dispositional emotional intelligence, which in turn was a significant predictor of 'respondents' negative and positive affect. Individuals with higher levels of negative affect were more likely to be perpetrators of workplace

incivility than individuals with lower levels of negative affect. Individuals who engaged in higher levels of incivility perpetration were more likely to be victims of incivility than individuals who never or rarely engaged in uncivil behaviour. Being a victim of incivility was associated with higher levels of negative affect and lower levels of job satisfaction. Counter to original predictions, positive affect was unrelated to either incivility perpetration or victimization.

An experimental study examined the effects of a writing intervention intended to enhance emotional self-efficacy on emotional intelligence and the workplace outcomes of job satisfaction and workplace incivility. Participants in the emotional self-efficacy writing intervention condition who were initially low or moderate in emotional self-efficacy showed significantly higher emotional self-efficacy at post test compared to the control writing group. Those individuals who were already high in self-efficacy at pre-test were not significantly different. Individuals in the emotional self-efficacy writing intervention condition showed significantly higher typical emotional intelligence at post test than those in the control writing group. Participants in the intervention condition also showed significantly more positive affect and scored significantly lower on workplace incivility perpetration. Participants in the emotional self-efficacy writing intervention condition who were initially low or moderate on being the victim of incivility showed significantly lower victimisation at post test compared to the control writing group. There were no significant intervention effects for negative affect and job satisfaction.

## **Overview**

Research on emotional intelligence has shown that adaptive emotional functioning is related to a variety of positive outcomes both inside and outside of the workplace. Prior research also indicates that individuals who have greater self-efficacy for a realm of behaviours have better functioning in this realm. The combining of these two concepts into the one construct, namely emotional self-efficacy may answer a key question that has not previously been addressed; that is, the role confidence or self-efficacy for emotional functioning plays in the effects of emotional intelligence. A construct must be measurable before its utility can be assessed. Therefore the thesis will describe the development and validation of a measure of emotional self-efficacy. When such a measure is incorporated into a model of workplace functioning, a key question would be, “what are the links between emotional self-efficacy and workplace outcomes, particularly workplace incivility (from the target and perpetrator perspective) and workplace satisfaction?”

To examine the causal role of emotional self-efficacy in the workplace, emotional self-efficacy would need to be experimentally manipulated. Examining the effects of a writing intervention to enhance emotional self-efficacy would build on research of James Pennebaker and lead to a better understanding of the relationship between emotional self-efficacy, emotional intelligence, positive and negative affect, and workplace incivility.